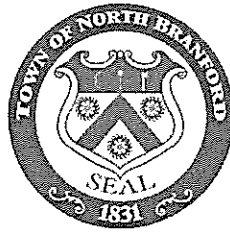


MAYOR  
JEFFREY A. MACMILLEN

DEPUTY MAYOR  
THOMAS ZAMPANO

TOWN MANAGER  
MICHAEL P. DOWNES



COUNCIL MEMBERS  
BRUCE ABELSON  
ROSE MARIE ANGELONI  
MARIE E. DIAMOND  
WALTER GOAD  
VINCENT J. MASE, SR.  
NICHOLAS PALLADINO  
RONALD PELLICCIA, JR.

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

**Special Meeting Minutes**  
Parks and Recreation Commission  
Stanley T. Williams Community Center  
1332 Middletown Ave, Northford, CT 06472  
**Tuesday, August 29, 2023 at 5:30 pm**

Chairman Torino called meeting to order at 5:32 p.m.

Salute to the Flag

**1. Roll Call**

**Members Present:** Steve Torino, John Onofrio, Jennifer Ash, and Gene Stabile.

**Members Absent:** Nick DeMatteo.

**Others Present:** Jessie Caetano, Recreation Director; Rose Angeloni, Town Council Liaison; and Mary-Elissa Fitzgerald Giovanni.

**2. Approval minutes of previous meetings**

**a. Tuesday, July 25, 2023**

**MOTION:** Commissioner Ash made a motion to table the minutes from July 25, 2023. Commissioner Stabile seconded. **Discussion:** none. **With all in favor, the motion passed.**

**3. Public Comment**

**4. Director's Report** – see attached. Chairman Torino inquired about the Farm to Family Food Boxes. Director Caetano explained it is a program funded by United Way which provides boxes of fresh produce (currently from Cecarelli Farms) to all who sign up.

**5. Unfinished business discussion and action**

**6. New business discussion and action**

**7. Potato Festival discussion and action** – There will be an appreciation get together in September for volunteers.

**8. Executive Session: CGS 1-200 (6)(a) – Personnel**

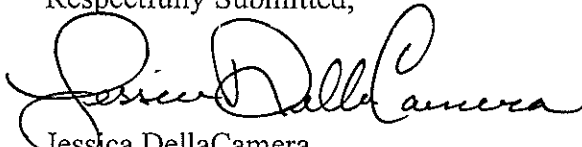
**MOTION:** Commissioner Ash made a motion to enter Executive Session at 5:55 p.m. to include the Parks and Recreation Commission, Director, Town Council Liaison, and Interim POCO Coordinator. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, motion carried.**

**MOTION:** Commissioner Ash made a motion to exit Executive Session at 8:26 p.m. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, motion carried.**

**9. Adjourn**

The meeting was adjourned at 8:26 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jessica DellaCamera". The signature is fluid and cursive, with the first name "Jessica" written in a larger, more prominent script than the last name "DellaCamera".

Jessica DellaCamera  
Clerk

Attachment

# AUGUST MEETING 2023 AT A GLANCE

JULY



3

SPECIAL EVENTS



11

RECREATION  
PROGRAMS



100

CAMPS/  
AFTERSCHOOL



268

NUMBER OF MEALS



15

NUMBER OF MEDICAL  
TRANSPORTATION



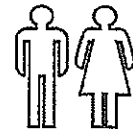
24

GROCERY  
TRANSPORTATION



3

TRIPS



19

SENIOR PROGRAMS

## SPECIAL EVENTS/PROGRAM REVIEW:

- Senior Center Christmas in July
- Senior Center Independence Day Celebration
- Farm to Family Food Boxes (100 boxes)
- Local Heroes Night in collaboration with the Library



## UPCOMING SPECIAL EVENTS/PROGRAMS:

- After School R.E.C Crew
- Senior Center Hoedown

**PROJECTS:** STW Roof  
Disc Golf Course  
Northford Park  
Augur Property  
Local Wellness Council

**MARKETING:** Newsletter  
Bi-weekly Publicity  
Social Media  
Email Notifications