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THOMAS ZAMPANO

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RONALD PELLICCIA, JR.

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

## Special Meeting Minutes

Parks and Recreation Commission  
Stanley T. Williams Community Center  
1332 Middletown Ave, Northford CT 06472

**Tuesday, September 12, 2023 at 6:00 pm**

Chairman Torino called meeting to order at 6:00 p.m.

Salute to the Flag

### 1. Roll Call

**Members Present:** Steve Torino, John Onofrio, Jennifer Ash, Gene Stabile, and Nick DeMatteo.

**Other Present:** Jessie Caetano, Recreation Director, Mary Elissa Fitzgerald Giovanni, and Elisa Pannone

### 2. Approval of minutes of previous meetings:

#### a. Tuesday, July 25, 2023

**Motion:** Commissioner Ash made a motion to approve minutes from July 25, 2023. Commissioner Stabile seconded. **Discussion:** none. **With all in favor, the motion passed.**

#### b. Tuesday, August 29, 2023

**Motion:** Commissioner Ash made a motion to table the minutes of August 29, 2023. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, the motion passed.**

**3. Executive Session: CGS 1-200 (6) (A) – Personnel**

**Motion:** Vice Chairman Onofrio made a motion to enter Executive Session at 6:03 p.m. to include the Parks and Recreation Commission and Director. Commissioner Ash seconded. **Discussion:** none. **With all in favor, the motion passed.**

**Motion:** Commissioner Ash made a motion to exit Executive Session at 7:33 p.m. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, motion passed.**

**4. Potato Festival Coordinator: Discussion and action**

**Motion:** Commissioner Ash made a motion to offer the POCO Coordinator Steve Torino and Assistant Coordinator Mary Elissa Fitzgerald Giovanni a total salary of \$26,100. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, the motion passed.**

**5. Adjourn**

The meeting was adjourned at 7:38 p.m.

Respectfully Submitted,

  
Gina A. Cox  
Sub-Clerk