

MAYOR
JEFFREY A. MACMILLEN

DEPUTY MAYOR
THOMAS ZAMPANO

TOWN MANAGER
MICHAEL P. DOWNES



COUNCIL MEMBERS
BRUCE ABELSON
ROSE MARIE ANGELONI
MARIE E. DIAMOND
WALTER GOAD
VINCENT J. MASE, SR.
NICHOLAS PALLADINO
RONALD PELLICCIA, JR.

TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

MINUTES WPCA & TOWN COUNCIL MEETING

Tuesday October 3, 2023

Town Council Chambers
7:00 p.m.

Mayor Macmillen called the meeting to order at 7:03 p.m.

Salute to the Flag

1. Roll Call

Present: Mayor Macmillen, Deputy Mayor Zampano, Councilor Abelson, Councilor Angeloni, Councilor Diamond, Councilor Goad, Councilor Mase, Councilor Palladino and Councilor Pelliccia.

Also Present: Town Manager Downes, Assistant Town Manager Burke, Town Treasurer/ Finance Director Esposito, Public Works Director Merola, Public Works Assistant Director Celentano, Town Attorney LeClerc, Town Engineer Benni, Don Cappelli from Totoket Land Holdings, Cliff Potter Resident, and Bill Savastano SHWRC member.

2. Community Events and Presentations:

3. Minutes of Previous Meeting:

a. September 15, 2023 – Special WPCA & Regular Town Council Meeting

MOTION: To approve the Special WPCA & Regular town Council Meeting minutes from September 15, 2023.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

WATER POLLUTION CONTROL AUTHORITY AGENDA

4. **Correspondence/Citizens' Statements and Petitions:** None

5. **Unfinished Business:** None

6. New Business: Discussion and Action

a. 244 Foxon Road (Map 22, Lot 2) – Request to Connect Commercial Buildings to Sanitary Sewers in Totoket Road

Town Engineer Benni shared that the owner of 244 Foxon Road is requesting permission to connect two (2) proposed commercial self-storage buildings with a 9,500 square foot total building area to the existing 3-inch force main in Totoket Road. The two (f) proposed buildings would be equipped with individual site pumping stations, of which the installation, maintenance, and repair would be the responsibility of the property owner. The Existing Conditions Plan, Proposed Site Development Plan, and Proposed Site Details have been included as an Enclosure.

In addition to the required plans & details of the proposed installation, there is a required Special Connection Fee for the proposed connection. The current *Regulations for Layout and Assessment of Sanitary Sewers* (the Regulations) best describe the proposed structures as a Commercial Use. The Regulations require the owner to pay a Special Connection Fee in the amount of \$30,000; computed at a rate of \$4,000 per non-residential unit for the first five (5) units, and \$2,000 per unit for each additional unit in excess of five (5) units. Based upon the proposed buildings' combined square footage of 9,500 SF (10 units), this equates to $(\$4,000 \times 5) + (\$2,000 \times 5) = \$30,000$.

The annual sewer use fee for the commercial self-storage buildings would be based on water consumption rates provided by the Regional Water Authority, with no special considerations. Councilor Diamond asked if the sewer system is able to handle it? Town Engineer Benni said there is not enough flow coming from the property in question to surpass the capacity. Councilor Angeloni said in the motion, where it states "per age restricted" should be removed.

MOTION: WHEREAS, the current owner(s) of property known as 244 Foxon Road, (Map 22, Lot 2), proposes to connect two (2) proposed commercial self-storage buildings with a 9,500 square foot total combined building area to the existing municipal sanitary sewers in Totoket Road, as depicted on plans titled, "Property Located at 244 Foxon Road, North Branford, Connecticut, prepared for Totoket Land Holdings, LLC, Drawing Title: Proposed Site Development Plan, Drawing No.: 2 of 3, and Drawing Title: Proposed Site Details, Drawing No.: 2 of 3, Date:

8/25/2023", as prepared by Criscuolo Engineering, LLC; and

WHEREAS, the proposed sanitary sewer connection will benefit the property by allowing the two (2) proposed commercial self-storage buildings to be served by municipal sanitary sewers; NOW THEREFORE, BE IT HEREBY RESOLVED, that the North Branford Water Pollution Control Authority approves the proposal to connect said two (2) proposed commercial self storage buildings to municipal sanitary sewers subject to the following conditions:

1. That the installation be in accordance with the Rules and Regulations Governing the Installation of Sanitary Sewers in Developments and in conformance with the Town of North Branford Sanitary Sewer Details; and

2. The North Branford Water Pollution Control Authority shall require the developer to pay a total Special Connection Fee in the amount of \$30,000.00, computed at a rate of 1 unit for each increment of 1,000 square feet, or portion thereof, of commercial floor space located in that structure; \$4,000 per residential unit for the first five (5) units, and \$2,000 per unit for each additional unit in excess of five (5) units for each of the two (2) proposed commercial self-storage buildings. The Special Connection Fee will be paid to the Town at a per unit basis, prior to issuance of a sewer connection permit for each of the two (2) proposed commercial self-storage buildings, in accordance with the Town of North Branford Regulations for Layout and Assessment of Sanitary Sewers; and
3. The owner/ applicant shall also provide final calculations, site plan, and details of the on-site pump stations, force main design details, and sanitary sewer system details (including the sewer connection to the existing force main) to the Town Engineer for his review and approval prior to issuance of a sewer connection permit; and
4. That the owner shall provide an as-built drawing of the sanitary sewer connection of the two (2) proposed commercial self-storage buildings upon completion; and
5. That connection of any other facilities located on said property will be prohibited unless expressly approved by subsequent action of the North Branford WPCA; and
6. That the owner(s) enter into an agreement with the Town authorizing the connection of the two (2) proposed commercial self-storage buildings to the 3-inch sanitary sewer force main in Totoket Road in general conformance with the above referenced conditions, and that the Town Manager be hereby authorized to enter into said agreement on behalf of the Water Pollution Control Authority subject to approval of the agreement by the Town Attorney. Said agreement shall be executed by both parties and filed with the Town Clerk prior to commencing any work on this project.

The following correction is requested on item #2 to eliminate in line 4 “age restricted residential.”

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: Councilor Goad asked at the corner of Foxon and Totoket Rd. is the mechanic shop still there. Town Engineer said the mechanic shop is included within the existing garage.

With all in favor, the motion is passed.

7:30 pm Public Hearing

Proposed Ordinance #2023-6, entitled “Veterans Service Commission”

Councilor Angeloni read the hearing notice “The North Branford Town Council will hold a Public Hearing on Tuesday, October 3, 2023 at 7:30 p.m. in the North Branford town Hall Council Chambers. the purpose of the Public Hearing will be to hear comments on Proposed Ordinance #2023-6, entitled Veterans Service Commission as summarized below: the purpose of this new ordinance is to establish a commission to oversee, create and support events that celebrate the veteran community of North Branford. A copy of the proposed ordinance is on file in the Office of the Town Clerk and posted on the town’s website. Dates at North Branford, Connecticut this 15th day of September 2023. Lisa Valenti, MMC North Branford Town Clerk. email public comments to public-comments@townofnorthbranfordct.com publication date: August 28, 2023 in The Sound.

Bill Savastano Sunnyside Dr. wanted to share a little background on this. About 10 years ago, the house put a bill up to set up a Commission for Veterans. it was not heard about the last few years; it was heard about in West Haven, and it was in the newspaper. He is in favor of this being created. There will be an agenda/ minutes, public comment. Mr. Savastano also asked how the town was planning to recruit 8 people for this commission. He is able to recommend some people who may be interested.

Mayor Macmillen feels this is an important commission. This has been discussed a great deal. 8 may be a large number for this commission. The concern is if you are on this committee, you are unable to be on another one. As this is developed, we could look to make a change in the future. He had spoken with a young man from North Branford at the Durham Fair and hoped that he would become a member of this commission.

Councilor Palladino said that once this is formed could we also advertise on social media to gain more members? Mayor Macmillen said yes that is correct. Councilor Angeloni said since it hasn't been approved, the numbers could be changed. The pool is limited as the requirement is with being a veteran or a family member of a veteran.

Town Manager Downes stated that the way he visualized it he had a VFW post in mind where the regular members would be the veterans and the auxiliaries do a lot of the work and they are usually family members of a veteran.

Cliff Potter stated he currently serves in the City of New Haven. They put a residency requirement on it which limited the pool of people. He also feels 8 is a good number as there is always going to be someone who may be deployed, etc and unable to attend. There are usually the same 4-5 members who are always active. He feels having 8 is a good number to be able to delegate all of the tasks and not overwhelm anyone. The barrier between older vets and the young kids is the electronic barrier. The younger veterans aren't as social. Mr. Potter will be at Trinity Restaurant serving an SOS breakfast on Veterans Day, trying to attract more veterans to the ceremony. Councilor Pelliccia stated there are fairly strong cub/boy scout troops, and could they be involved. Mr. Potter said yes to get them involved young and have them be part of the flag group, have them either be involved in parades or lead them, it can help them become better people.

Mayor Macmillen asked Attorney LeClerc if we could extend it to include town employees who may not live in town. Attorney LeClerc said you could if you change the wording for the membership. Councilor Pelliccia asked Town Manager Downes if possibly the name could be changed to a Veterans Appreciation Committee to expand the pool. Town Manager Downes intention on naming it Veterans Service commission was meant to provide a service to veterans and not specifying veterans who have all served. Town Manager Downes says it's a restriction of the charter to not have others who are allowed to serve on more than one committee. Attorney LeClerc agreed that it would be best to have 5 core members and 3 alternates for this committee. Attorney LeClerc verified within the charter *10-3 Conflict of Offices*: "No person shall hold more than 1 elected or council appointed office position or committee membership at the same time in the Town of North Branford, except justice of peace, or notary public, or membership on a joint board, commission, committee or coordinating body. No person should hold a compatible town office as set forth in the general statutes. No person shall hold more than one elected or council appointed office or committee membership and no one may hold more than one position on a commission or committee." If you have ex officio members who are not voting members that is allowed within the charter.

MOTION: To close the public hearing at 7:47 p.m.

MOVED: Councilor Angeloni

SECOND: Councilor Goad

Discussion: None

With all in favor, motion is passed.

REGULAR TOWN COUNCIL MEETING

7. Reports of Committees, Boards and Commissions:

a. Economic Development Commission

Councilor Palladino shared the committee met yesterday October 2nd and many of the updates have been covered under the Town Manager report. There were ribbon cutting ceremonies for new businesses in town, etc. The town began canvassing for restaurants and some enthusiastic businesses have shown interest.

b. Park & Recreation

Councilor Angeloni shared there was a meeting on September 26th, and the Pickleball courts are being used extensively and are continuing to have tournaments there. They are looking at rental fees moving forward.

c. Police Commission

Councilor Diamond shared the next meeting will be held on Tuesday October 10th.

d. Fire Commission

Councilor Pelliccia shared the next meeting will be on Thursday October 5th.

e. Planning & Zoning Commission

Deputy Mayor Zampano shared the next meeting will be held on Thursday October 5th.

f. Finance Subcommittee

Councilor Angeloni shared the next meeting will be held on Tuesday October 10th.

g. Public Safety Communications Sub-Committee

Councilor Diamond shared the committee meeting was last week September 26th. Public Works/Police Department/Fire Department have received updated radio equipment. Any shortfalls to be reported this week. Finally, Verizon is going to allow the town to start putting our equipment, antennas, etc. on the tower. All the work is supposed to start next week. The beginning of December the project is slated to be completed.

h. CIWWA

Councilor Diamond shared there was no meeting in September. The next meeting is on October 25th.

i. Blueprint Committee

Deputy Mayor Zampano shared there was a meeting on September 28th. The main item on the agenda was to put together a mission statement and there is currently a draft version being reviewed. We also looked at town properties.

8. **Town Manager's Report:**

a. **General Updates**

- **Welcome to Spark Cycle Works**

Town Manager Downes shared that today he was pleased to be on hand for a ribbon-cutting ceremony to welcome Spark Cycle Works here to North Branford, along with Mayor Macmillen, State Representative Vincent Candelora, State Senator Christine Cohen, Assistant Town Manager Rory Burke as well as Dee Jacob of the Shoreline Chamber. He has mentioned Spark here before, they recently relocated from Branford, and they design and manufacture proprietary e-bikes that are more akin to mopeds. They featured their products at our recent Business Under the Big Tent event on the eve of POCO and stole the show with unique products and their owner's vision. We are thrilled to welcome them to North Branford, and you can learn more about them at their website sparkcycleworks.com.

- We are also welcoming two more new businesses to North Branford- **Central Café** has opened in Central Plaza. It's a neighborhood bar featuring craft beer, cocktails, and wine; and **Kiki's Grab and Go Kitchen** on Middletown Ave. in Northford featuring homestyle breakfast lunch and dinner with grab and go meals, coffee, ice cream and more. We will be looking to do welcoming events with them in the near future.

- **Shoreline Chamber Annual Fall Festival**

The Shoreline Chamber of Commerce Annual Fall Festival & Expo will be taking place on Saturday October 14th at the Guilford Fairgrounds.

The festival runs from 11AM-7PM and visitors can enjoy a festival atmosphere of live entertainment, kids activities, food tents, business and craft exhibitors.

- The **Library Department** is putting on a presentation entitled "Why Choose a Community College" with Bernard Shea, recruitment specialist of the Connecticut State Community Colleges. The forum is being held twice, once at Smith Library on October 5th and 6:30 pm and once at Atwater Library on October 11th at 6:30 pm.
- **Park and Rec has some fall/ Halloween events coming up... Trunk or Treat** – The Park and Rec Dept. is gearing up to put on their annual Trunk or Treat Halloween event for kids- the event takes place at STW Community Center from 2:00pm-3:30pm Saturday, October 14th rain or shine.
- Also on October 14th, Park and Rec in Partnership with North Branford Libraries is hosting a **Haunted Cinema Drive-In** at 7:00pm at Totoket Valley Park, 290 Forest Rd. \$20 per car through pre-registration and \$25 at the door. You can register at nbrecreation.com.
- There will be a **Sensory Friendly Pumpkin Patch Party** for individuals in the special needs community for ages 12 and under at the STW Community Center on

October 22nd, where kids can pick a pumpkin from an accessible patch and decorate it with friends. The event is from 10:00 am to noon.

Lastly, I have some sad news to share- I learned of the passing yesterday of Paul Proto. Paul lived in town on Valley Road for many years, worked in IT, and had moved to the town of Madison in recent years. He was the younger brother of state Republican Party Chairman Ben Proto, and he served on this Town Council from 1999-2001, and I served with him at that time. Some on the Council who also go back a while will also remember him. Our thoughts and prayers go out to the Proto family at this difficult time.

b. Permanent Project Building Committee

STWCC – The roof is completed, the Punchlist is finished, and the project is considered complete.

NBPD- The slab for the sally port is being poured this week, exterior framing and roof rafters are being installed. Roofing is scheduled to start the week of Oct. 9th, and the project remains on schedule to date.

NBHS – Work on the punch list continues, the footings and foundations for Phase II are set, setting the steel continues, and drainage work and dewatering of the old basement continues.

NBIS- Brick repointing continues, and a schedule is in place to continue repointing while school is in session as they are only doing quiet work while school is in session.

c. COVID – Updates

The COVID update is being brought back by request and certainly as it is timely as there has been a spike in COVID cases in our region.

In your folders this evening the council will find the east shore district health departments EPI report issued today. It gives an update on COVID influenza and respiratory disease.

Unfortunately, the State Department of Public Health does not track town-by-town confirmed COVID cases any longer, So at this point our best way to track up-ticks in COVID-19 is the hospitalization data. This report confirms a large week over week increase in hospitalizations in New Haven County; a 54.1% increase in hospital admissions for COVID-19 over the prior week. This increase implies at least moderate community transmission which means now is a good time to use prevention methods. Current hospitalization rates in Connecticut in the over-65 age population are currently higher than the two earliest years of the pandemic while still lower than the rates of the 2021-2022 surge. It's important to note that immunity from prior infection and prior vaccination wanes over time. So, it's a good idea to get the new COVID vaccine if you have not already done so.

Your district health reminds us that if we have COVID-19 like symptoms that you should test yourself and isolate if your test comes back positive, they recommend isolation for a minimum of five days and wearing a mask through day 10 around others.

There are currently low statewide case rates for both flu and RSV. We now have vaccines available for all three of the major respiratory illnesses.

East Shore District Health will be holding flu clinics and COVID clinics throughout the fall.

Upcoming clinics include Thursday October 12th from 12:50 PM at the Old Stone Church in East Haven, Monday October 16th from 11:00 AM to 4:00 PM at Brantford Community House on Church Street. This one is by appointment only. Here in town, we have one Friday October 27th 11:00 AM to 3:00 PM at Stanley Williams Community Center and walk-ins are welcome.

East Shore District Health is also conducting COVID-19 clinics at their offices at 688 East Main Street in Branford on October 4th 11th 23rd and 26th. More information on their clinics is available at their website www.esdhd.org. We will also have this information posted on our town website shortly.

Those coming out for immunizations should bring their insurance card, COVID-19 immunization card and short sleeves so their arms are accessible.

9. Citizens' Statements and Petitions and Correspondence:

Bill Savastano Sunnyside Dr. shared some comments. In reference to all of the RFP's the interview room and the furniture for the PD are a big process, but were covered under bonding? Councilor Angeloni responded that yes it was covered under the bonding. Mayor Macmillen also shared that the bond was not increased. There is a lot of talk about the generator, but not much information provided to the public. Councilor Angeloni responded that the bid was just sent out at the last meeting and the information is in the council's packet for this evening.

10. Resignations and Appointments:

a. Appointment of Karin Jakubowski (D) to the Solid/Hazardous Recycling Committee as a regular member (term to expire 12-31-2024)

MOTION: To appoint Karin Jakubowski to the Solid/Hazardous Recycling Committee as a regular member, term to expire 12-31-2024.

MOVED: Councilor Diamond

SECOND: Councilor Angeloni

Discussion: Councilor Diamond shared that Ms. Jakubowski has outstanding credentials and will have a lot to offer for this committee.

With all in favor, the motion is passed.

b. Appointment of William Dellacamera (D) to the Board of Fire Commission to replace Edmond Prunier (term to expire 12-01-2024)

MOTION: To appoint William Dellacamera to the Board of Fire Commission to replace Edmond Prunier, term to expire 12-1-2024.

MOVED: Councilor Diamond

SECOND: Councilor Angeloni

Discussion: Councilor Diamond shared that Mr. Dellacamera offers a lot to this town and believes in public safety. He will be great in this position. Mayor Macmillen echoed Councilor Diamond's sentiments and agreed he brings a lot of value, and we thank him for volunteering for this position.

With all in favor, the motion is passed.

c. Appointment of Melissa Pantaleo (IT) as alternate to the Blueprint Committee representative of Economic Development Commission

MOTION: To appoint Melissa Pantaleo as an alternate to the Blueprint Committee as a representative of the Economic Development Commission.

MOVED: Councilor Angeloni

SECOND: Councilor Goad

Discussion: None

With all in favor, the motion is passed.

11. Unfinished Business: Discussion and Action: None

12. New Business: Discussion and Action:

a. Creation of Veteran Service Commission

Mayor Macmillen stated that 5 core members and 3 alternates work to ensure there is a quorum. Councilor Abelson shares that the individuals involved in this commission should be either a veteran or veteran adjacent as it is a different perspective than a non-veteran family member. Councilor Mase said you may find that there may be many veterans who are already involved with something like a VFW, or American Post Legion. There are many veterans who already belong to something.

Mayor Macmillen said when Jerome Harrison has their Veterans Day event and the veterans attend, it is a wonderful event.

The councilors agree we need to start with this commission and then maybe build from there.

Deputy Mayor Zampano said the more restrictive we make it then the pool shrinks. Having it be open to everyone could produce more interest and then the council would select the members for that committee.

Town Manager Downes said for local news outlets, online and town tax-bill inserts it was pretty successful advertising for the Blueprint Committee. The idea on whether to open it up, it would hate to have the commission formed and a set of circumstances where there is no member who is actually a veteran. There is a lot associated with veterans- traditions, ceremonies, etc. are things that lay people don't understand. It would be recommended that the majority be veterans or veteran adjacent.

Attorney LeClerc said the wording should state 3 members would need to be veterans/family members and the other 5 don't necessarily have to be veterans/ family members. Another way to word it is all members have to be either a veteran or family member of a veteran.

Councilor Angeloni asked, is there a limit on how many ex officio members we could have?

Attorney LeClerc said there is not a limit, since an ex officio is a non-voting member, you could require someone to be a part of it. Does the ex officio need to be a veteran/ family member or could they be a non-veteran? Councilor Angeloni said we should keep it where the members need to be either a veteran or family member of a veteran, and the ex officio could be a non-veteran.

MOTION: To table the ordinance for the Creation of Veteran Service Commission until the October 17th meeting when the edits from Attorney LeClerc are made.

MOVED: Councilor Mase

SECOND: Councilor Angeloni

Discussion: None

With all in favor, the motion is passed and tabled until the October 17th meeting.

b. Review and Approval of specifications for RFP# 924004 - Interview Room Recording System – NBPB

MOTION: To approve RFP #924004- Interview Room Recording System for the NBPB.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

c. Review and Approval of specifications for RFP# 924005 - Wheelchair Lift - Atwater Memorial Library

Motion: To approve RFP#94005- Wheelchair Lift- Atwater Memorial Library.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

d. Review and Approval of specifications for Bid# 24111 – Roof Removal & Replacement Ambulance HQ – DPW

Motion: To approve bid #24111- Roof Removal and Replacement Ambulance HQ based on recommendation of DPW.

MOVED: Councilor Angeloni

SECOND: Councilor Pelliccia

Discussion: DPW Merola said it is only for the roof replacement of the Ambulance building not DPW building specifically.

With all in favor, the motion is passed.

e. Review and Approval of specifications for Bid# 24113 – Furniture Fixtures and Equipment – NBPB

Motion: To approve Bid #24113- Furniture Fixtures and Equipment for the NBPB.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

f. Award of bid for Portable Generator

Town Manager Downes shared at the September 19th meeting the Council authorized the Towns Purchasing Agent to produce bid specifications and go out to bid for a portable generator for use as an emergency generator utilizing ARPA funds. This was done in the interest of saving critical time. This was done, and the bid specifications are offered in support of this memorandum. Additionally offered here are the results of the bids which were opened on October 2, 2023. In addition to the data offered herein, the delivery from Generators on Demand LLC is two weeks.

The delivery time from Leete Generators is 18 weeks. The recommendation is that we accept a bid from Generators on Demand LLC for \$74,500 cost as well as the \$3,000 warranty.

MOTION: That the North Branford Town Council hereby accepts the bid of Generators on Demand LLC of 61-1 Buttonball Rd. Old Lyme for bid #24112 or a portable generator in the amount of \$77,500.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: Councilor Abelson said for \$77,500, we did not talk about specific amounts from the last meeting. Councilor Angeloni responded that this is a larger unit with a lesser price and includes a warranty. Councilor Pelliccia asked DPW Merola with cost being less, is it a reputable manufacturer. DPW Merola stated it is a reputable manufacturer.

With all in favor, the motion is passed.

g. Confirmation of the appointment Debra Altieri of Milford as Staff Accountant

MOTION: Pursuant to Article VI, Section 3 of the Charter of the Town of North Branford, the Town Council hereby confirms the Town Manager's appointment of Deborah Altieri to serve as Staff Accountant with an annual salary of \$85,000 and a start date of October 16, 2023.

MOVED: Council Diamond

SECOND: Councilor Angeloni

Discussion: None

With all in favor, the motion is passed.

13. Citizens' statements and petitions

Bill Savastano, Sunnyside Dr wanted to share some comments. In reference to Karin being appointed to the Solid Hazardous Waste Recycling Committee, she was invited to one of the meetings but we were unsure of the process to get her appointed to the committee. We welcome her to our committee. We still need more members. One comment regarding the Finance Committee there was no agenda posted online, he was interested as they were talking about Arpa money and hadn't heard there was a meeting until later on. In regard to the Veterans Commission being created, according to the state it was meant to get into some veterans affairs assistance and have a committee for veterans who need help. Some people that serve take a course.

Councilor Mase asked if there was a way to compile a veterans list and see how many there are in town, and give them an invitation to come to town council chambers.

14. Executive Session: CGS: 1-200 (C)(6)(A) Personnel

MOTION: To move into executive session CGS (C) (6) (A) Personnel at 8:25 p.m. to include all members of the Town Council, Town Attorney LeClerc, Town Manager Downes, Assistant Town Manager Burke, and Finance Director/ Treasurer Esposito.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

MOTION: To move out of executive session at 8:32p.m

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

15. Adjournment

MOTION: To adjourn at 8:34 p.m.

MOVED: Councilor Angeloni

SECOND: Councilor Diamond

Discussion: None

With all in favor, the motion is passed.

Respectfully Submitted by Kathleen Daly, Clerk

October 4, 2023