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TOWN OF NORTH BRANFORD

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NORTH BRANFORD LIBRARY BOARD
EDWARD SMITH LIBRARY
Wednesday, November 8, 2023
6:00 pm

MINUTES

Chairperson Frandsen called the meeting to order at 6:06 p.m.

Present: Chairperson Frandsen, Vice Chairperson Anderson, Member Budney, Member Fallon, and Member Macmillen.

Also Present: Library Director Davis, and Assistant Library Director Lemire.

1. Approval of minutes for September 13, 2023 meeting

Motion: Member Budney motioned to approve the minutes from September 13, 2023; seconded by Member Macmillen.

Discussion: None

With all in favor, the motion is passed.

Abstain: Chairperson Frandsen

2. Library Board Report

3. Library Director's Report

Recording clerk Kathleen Daly has submitted her resignation from the Library Board. Her last meeting will be in December. Gina Cox, Executive Secretary for the Town Manager will be replacing Kathleen starting in January.

Both libraries will be closed on Friday November 10th in observance of Veteran's Day.

Past Events:

Astronomy night was held with Parks & Rec. It was wonderful.

October 14th Annual Book Sale occurred at Atwater Library.

Trunk or Treat with Parks & Rec was a great event, albeit rainy.

Career Fair Day at North Branford High School. The presentation was provided by Library Director Davis and Assistant Library Director Lemire, and showed the students the fun of being a librarian.

Library Director Davis and Assistant Library Director Lemire are doing staff check-ins and a chance to do a 2:1 with each staff person.

There is grant money to submit policies for review and have clear language that the library won't allow for books to be removed for racism, etc. if they are challenged it goes through a whole process.

Read Between the Vines was held at Rose Vineyards on November 2nd to discuss Yellowface.

There was a seminar held on understanding and responding to Dementia-like behavior. There is also a Monthly Caregiver support group that came out of the first meeting tomorrow November 9th 10:30-12:30 p.m.

There was a Pizza history presentation by author Colin Kaplan. There were many pizzas that were also sampled.

Current and Upcoming Events: On November 9th there will be a virtual author talk with Get Good with Money and Reach Your Financial Goals with Tiffany “The Budgetnista” Aliche from 2pm-3pm; Also on November 9th 4:30pm-5:30pm at Smith Library Creating Kindness workshop.

Saturday Story time on Saturday November 11 at Smith Library from 10:30am-11 am.

T.A.B. Meeting for Grades 7 and on November 15th at Smith Library from 1pm-2pm.

Atwater Library Book club "The Book Woman of Troublesome Creek" on November 16th from 12-2pm.

November 16th from 3pm-4pm Virtual Author Talk Why She Writes - An Afternoon Chat with Joy Harjo, Internationally Renowned Performer, Writer and Poet of the Muscogee (Creek) Nation.

Saturday November 18th from 9am-2pm at Atwater Library is the Holiday Bazaar and Book sale.

Saturday, November 18, 2023 10:30am - 11:15am Tellebration at Smith Library

Holiday Card-Making Workshop on November 19th from 1:30pm - 3:30pm at Smith Library.

Preschool Thanksgiving Storytime and Craft on November 20th from 10:30am - 11:15am at Smith Library.

On November 30th, there will be a virtual Author Talk: Power of Women in Science Fiction: Naomi Alderman on Writing Dystopian Worlds from 3:00pm - 4:00pm.

Kids Paint Night on November 30th from 5:30pm - 6:30pm at Smith Library.

The next book for Read between the Vines was announced, which will be All that is mine that I carry with me by William Landay. The discussion will be held on January 25th at Rose Vineyards from 6pm-8pm.

Ongoing Programs

Wee Rock on Wednesdays 4:30pm-5pm at Atwater Library;

Monday Mahjong continues at Smith Library from 6pm- 8pm and Thursday Mahjong continues at Atwater Library from 6pm- 8 pm.

4. Unfinished Business: Discussion and action

- a. Display and Exhibit Policy**
- b. Liability waivers and hold harmless agreements**
- c. Social Media Policy**
- d. Job descriptions for Library part-time employees**

The committee reviewed the job descriptions presented and they will be sent over to Assistant Town Manager Burke for additional review.

5. New Business: Discussion and action

- a. Atwater Library vertical platform lift**

Library Director Davis shared that the RFP for the project was put out in October and on November 1st. There was one bid from JLY construction managers. The Town Council had approved a cap expenditure of \$70k based on a quote. The new quote that came in was higher than expected. Handi Lift installs the equipment but does not handle the finished work. Further updates to come on this.

- b. Natusch estate update**

Library Director Davis shared the probate is still ongoing for the Natusch estate. They put in their will that 2% of the property value of their estate will be donated to the library.

c. Little Red School House fundraiser

There is a Historical Doors of Northford and North Branford calendar fundraiser going on to help move the process of the renovation of the Little Red Schoolhouse along. The Historical Society has asked to sell the calendar at the library.

d. 2024 Library Board meeting schedule

Motion: Member Anderson motioned to approve the 2024 meeting schedule to include the cancellation of February's meeting; seconded by Member Budney.

Discussion: None

With all in favor, the motion is passed.

6. Adjournment

Motion: Member Fallon motioned to adjourn at 7:52 p.m.; seconded by Member Frandsen.

Discussion: None

With all in favor, the motion is passed.